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FINE ARTS COMMISSION

AGENDA

11 February 1985 - 1100 hours

Room 7D32 Hqs.

1. Call to Order by Chairman.

2. Review of January Minutes.

3. Committee Reports

a. Exhibits

1. Iranian Poster Exhibit -

2. Far East Exhibit -

4. Old Business

a. Upgrading display panels and cases in exhibit hall

5. New Business

a. Additional displays of information on library acquisitions -

b. Renovation of CPAS and Operations Center Space

c. Use of backlit transparencies in lieu of posters

6. Next Meeting - 11 March 1985.

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MINUTES

OF THE 14 JANUARY 1985

MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 7D32 Headquarters. Present were:

25X1

Members:

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Consultant:

Others:

2. The minutes of the December meeting were approved as written.

3. Committee Reports

a. Exhibits

25X1

January - Wood Sculpture by [redacted]

25X1

[redacted] reported that the work of [redacted] is quite an addition to the Exhibit Hall; it is bringing many favorable comments. [redacted] said that [redacted] does have some items available for purchase, and although the price may be a bit steep for an individual, it might be worth considering for the Agency.

25X1

February - Black History Month plus American Originals

25X1

[redacted] said that [redacted] has spoken with her about the poster for Black History Month. [redacted] American Originals will be included in the February exhibit.

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March - Employee Photography Exhibit

25X1 [redacted] reported that she had gotten in touch with the
25X1 photo group to work out arrangements with them. She has also
talked with [redacted] and she has people
working on the posters for the photography exhibit.

April - Employee Craft Exhibit

25X1 [redacted] announced that [redacted], present at the
25X1 meeting to discuss the proposed Employee Craft Exhibit, had
25X1 agreed to accept chairmanship of this activity. Since we had
25X1 an open date in April and [redacted] felt that she would have enough
25X1 time to put a show together by then, we will go ahead with that
25X1 schedule. [redacted] agreed to help with the planning
25X1 steps. [redacted] mentioned that she has a file from the last
25X1 craft show, turned over to her by [redacted], which she
25X1 will turn over to [redacted]. [redacted] asked the committee
25X1 chairmen to poll their respective committee membership to find
interested people willing to work with [redacted] and to get their
names back to him.

May - Far East Exhibit.

25X1 [redacted] reported that [redacted] will be at our February
meeting to brief us on this exhibit.

June - Hot Air Ballooning Exhibit

25X1 [redacted] reported that she and [redacted] will continue to
25X1 assist [redacted] in getting this exhibit together.

Other Possible Exhibits

25X1 [redacted] could not be here but she
plans to be with us at next month's meeting to discuss the
Iranian poster exhibit.

b. Exterior

25X1 In response to [redacted] request for recommendations,
25X1 [redacted] reported on the "Christmas" tree in the Headquarters
25X1 quadrangle. [redacted] said that he had polled the members of
his committee and that their recommendation is that the tree
should be retained and be decorated for the Christmas season.
This was before the tree had blown over and been removed.
After considerable discussion a concensus was reached that the
quadrangle should remain a grassy area, with annual temporary
planting of a fir tree to be decorated for Christmas and then,
as was the case this year, relocated to a permanent location on
the grounds.

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4. Old Business

a. Update on Contract with Color Consultant

25X1 [redacted] reported that [redacted] Virginia resident, comes highly recommended by the American Society of Interior Designers and the Smithsonian, and she will be available to do the project in March.

b. Followup on OSO/SAD Request for Use of Non-standard Colors

25X1 [redacted] reported that she had met with OSO and SAD people and they have accepted the decision against non-standard wall colors. There is a possibility that they will still press for a different ceiling, and they may still ask for carpet in a different beige tone.

c. Upgrading Display Panels and Cases in Exhibit Hall

25X1 [redacted] presented a chart of proposed plans for new panels. The drawing shows 120 linear feet of display panels (we now have 96). The ceiling would be 2 feet lower, track lights would stay the same, and the 4' wide panels would hang from the ceiling. The proposed color will be some neutral shade of gray or beige. [redacted] asked whether or not this type of panel will take "velcro." [redacted] does not plan to specify a "grab-fab" cloth to accept velcro because of its lint-collecting characteristics. Regarding new cases, Mr. [redacted] mentioned that a Maryland firm made our existing cases. [redacted] to contact them to see what their current designs look like.

5. New Business

a. Electrical Display Panel for Cafeteria

25X1 [redacted] director of EAA, was present to offer a proposal to the FAC on the installation of an electronic display panel on the north wall of the South Cafeteria. This proposal comes out of an employee suggestion to keep employees better informed of EAA club activities, ticket sales, upcoming events, etc. The sign would be readable from 280' away and, therefore, could be read from the entrance to the cafeteria. The sign would contain only non-classified information, such as what is happening in EAA, bloodmobile, tickets available in EAA, sales in the EAA store, etc., and would be turned on from 11 a.m. through 1:30 p.m. There was lengthy discussion which concluded with the suggestion that the sign should be located in the corridor near the EAA office outside the North Cafeteria. The FAC would like to be consulted on the actual location. Mr. [redacted]

25X1 [redacted] also suggested one of these signs could be included in the plans for the future eating area to be known as the Marketplace.

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b. Signs and pictures Installed in Corridors by Individual Offices

SOVA has mounted large letters (S-O-V-A) at the end of the 4E corridor and OGI has placed a poster on the wall in the 3G corridor. The FAC reaffirmed its opposition to such displays, but agreed that, if pressed, they would accede to requests for installation of office letters so long as the letters used were standardized, using the Library signs as a model. [redacted] will ask SOVA and OGI to remove the offending displays.

25X1

c. "Gro-lites" in Ceiling Fixtures in J Corridor

[redacted] reported that a question had been raised whether the gro-lites in the ceiling fixtures in J corridor present a health hazard. It was agreed that, whatever the hazard, the purple glow was unattractive. We will request their removal.

25X1

d. Sign Request from Office of Communications for their new Operations Center

[redacted] reported that the Office of Communications has requested permission to put up a sign on the left side of their new window in C corridor. They are thinking of brass with black letters, featuring a lightning bolt over a world globe. The FAC did not approve, and will suggest simple black letters instead. If they want to add an Agency seal or Office seal we will consider that.

e. FBIS Request to Install Dish Antennas

FBIS has proposed three possible locations for the installation of another dish antennae at the Headquarters compound: (1) on the roof on the east side enclosed in some kind of a square housing, (2) on the hill which is west of the entrance to the north parking lot, and (3) next to the new approach road to the west parking area (this would be the most visible location). The FAC agreed that if we have to have another dish it should be on the south side of the hill (option 2), and should be painted and landscaped like the existing OCR dish.

25X1

f. Blinds in the First Floor Corridors

[redacted] mentioned that people are leaning against the new blinds in the corridors leading to the cafeterias and knocking them off their tracks. There might be a need for more seating in the hallway outside of the cafeterias. OL will check to see if they are properly installed.

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6. [redacted] announced that he will be retiring at the end of March and that [redacted] has agreed to accept the chairmanship of the FAC.

7. The next meeting of the FAC will be held on Monday, 11 February 1985 at 1100 hours in Room 7D32.

8. The meeting was adjourned at 1200.

25X1

